SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

PLASSEY COLLEGE

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plasseycollege.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The word 'Plassey' is etched in our collective consciousness with a sense of poignancy. It is because the conquest of East India Company in the Battle of Plassey on 23rd of June 1757 against the last sovereign Nawab of Bengal Siraj ud-Daulah had momentous consequences in terms of the political history of the Indian sub-continent.

Plassey College was established as an undergraduate college on 4th October 2010. It is located near Bhagirathi River, approximately 50 km from the city of Krishnanagar in the Nadia District of West Bengal. The distance between Plassey and Kolkata by road is 150 kilometers and is connected by both bus and train. The NH-12 connecting Kolkata to Siliguri passes through Plassey. From the railway station the College is a 5 minutes' walk. It is located in a socio-economically backward area. It aims to cater to the demands of the students hailing from marginalized and economically backward strata of society by providing a veritable platform for first generation learners.

The college is a **grant-in-aid general degree college** affiliated to the **University of Kalyani** ,offering five subjects in both Honours and Programme Courses: while English, Bengali, Political Science, History, and Education are offered in both Honours and programme courses. Geography and Physical Education, however, are offered exclusively in Programme Courses. However, after the introduction of the New Education Policy (NEP-2020) Honours and programme courses are going to be replaced by major and minor courses. The student intake capacity currently is 4946 and the demand for admission is surging. Apart from the main academic building, the College is also equipped with an Annexe building-1 (Block B). One more building is under construction. It aims to open Science courses in future.

In a globalized world, the importance of professional and skill-based add on courses has grown exponentially. The college acknowledges the realities. Infrastructural development aims to achieve academic and extracurricular activities.

The college has signed **MoU with Netaji Subhas Open University** to run PG courses in six subjects: Bengali, English, History, Political Science, Education and Master of Social Work (MSW) in ODL mode.

Vision

The stalwart of the Black Liberation Movement Nelson Mandela once said, "Education is the great engine of personal development. It is through education that the daughter of a peasant can become a doctor, that the son of a mine worker can become the head of the mine that a child of farm workers can become the president of a great nation."

The college is in a socio-economically backward area with a substantial minority and scheduled caste

population. Hence it is imperative for the college to understand the idea of Social Justice enshrined in the Constitution of India and to implement it within its jurisdiction in letter and spirit. Keeping this in mind the vision of the college is as follows:

- To provide opportunities to students coming from marginalized strata of society to empower them to deal with the challenges of life both academic as well as personal.
- To motivate students to achieve excellence in higher education learning.
- The number of girl students has consistently been higher than the number of boys over the years. The college is committed to women's empowerment by motivating girl students to complete their studies.
- To keep pace with the evolving teaching methods, effective and alternative techniques such as various ICT tools, and interactive methods of teaching.
- To develop analytical ability, critical and independent thinking among the students.
- To sustain a caring, supportive climate throughout the college.
- To enhance the effective and efficient management of the college.

Mission

- The college aims to provide the best education possible to students hailing from diverse backgrounds.
- The college is committed to creating a level playing field among students so that none feels abandoned.
- College provides an environment of learning beyond the prejudices and stereotypes of class, caste, religion, and gender biases.
- The college fosters a sense of social responsibility among different stakeholders through instilling moral and human values in them.
- The college provides a platform where, during the most formative years of their lives, students may learn to explore, argue, and assess all social, economic, cultural, and environmental issues before them.
- The college endeavors to produce skilled individuals capable of making the world around them a better place to live in.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The academic flexibility of the college allows the students to opt from a wide range of programs and courses as per NEP-2020.
- Professors of eminence from the University are invited to various seminars, webinars, workshops in collaboration with the departments and the IQAC of the college.
- The teachers are committed towards continuous development and upgradation of qualification. They remain in touch with the major and recent developments in their respective academic fields. The energetic and committed teachers are the major pillar of strength of the institution.
- The college boasts of a harmonious relationship among the administration, faculty, staff and students, and alumni to foster the progressive endeavors of the college.
- The student-friendly attitude of the administration is a strength of the college. The administration concentrates on demands from each level of employees and students through feedback mechanism, analyzes the demands and takes decisions accordingly to support the best teaching-learning environment.
- Extended activities like participation of students in various NSS led initiatives inspire them to be an

active part of society.

- The college boasts of augmenting its IT infrastructure to greater heights. The introduction of Smart Classrooms with ICT facilities, fully automated digital library, computer lab, digital notice boards, high speed internet service are some of the areas where college has invested substantial energy and resources.
- The college is located in an environmentally friendly area with less pollution and environmental hazards. The greenery in and around the campus gives the college a strength to realize the potential of an eco-friendly campus. It is also one of our best practices to focus more on the environmental aspect especially at a time when the threat of climate change looms large.
- Besides academic pursuits we firmly believe that extra-curricular activities embolden the character of students to develop their personality to the fullest. To achieve this, we organize cultural programs on a regular basis, Yoga and Karate classes have also been introduced as part of add on courses to substantiate the claim.

Institutional Weakness

- Shortage of full-time teachers resulting in poor student-teacher ratio.
- Shortage of adequate non- teaching staff.
- In the pandemic situation when classes and teaching-learning process has become online, many of our students who are from low-income groups and in poor network coverage area could not attend the classes regularly.
- We are a college of mostly first-generation learners and of poor economic backgrounds which pose severe hindrance to their academic programmes

Institutional Opportunity

- The college is situated beside National Highway 12. It is well connected by rail and road. The college is easily accessible on public transport.
- The college considers the huge diversity of students as a major opportunity to emerge as an institution promoting brotherhood and global competence.
- The environment within the college campus is peaceful and amicable which gives an opportunity for robust interaction and exchange of opinion among different stakeholders.
- Promoting collaboration with various Government and non-Government organization is another major opportunity for the college. The college has signed MoUs with various educational institutions and professional organizations.
- Effective and optimum utilization of college funds (in most useful heads) the college could provide more modernized technique before the efficient teachers and facilitate the students.

Institutional Challenge

- The college is in Nadia district bordering our neighboring country of Bangladesh. The district has been enlisted as backward both in the reports of State and Central Government with substantial number of people falling below the poverty line.
- A huge number of the students at the college hail from a poor to very poor background. These students mostly belong to the minority community, scheduled castes, and Other Backward Classes category. Most of the students are first-generation learners. As such, the college faces a huge challenge in

uplifting these students to the mainstream of society.

- The number of female students in the institution is quite high. This is noticeable from the admission pattern in the last couple of years. They hail mostly from the minority community and the poor financial background of society. They also get married at an early age often without completing their studies. The college faces the challenge of transforming them into responsible citizens who can match shoulder to shoulder with the boys in the three years of their academic life.
- The student-teacher ratio is a major challenge of the college. However, the recruitment of Full-Time Teachers and part time faculty is beyond the capacity of the college.
- During Covid pandemic when teaching-learning process has become digitally driven, a huge number of our students who are from low-income groups and in poor network coverage area could not attend the classes regularly.
- Although the college acknowledges the areas mentioned above as prospective challenges, it believes that every opportunity is a challenge, and every challenge is an opportunity in disguise. The college has addressed these challenges and working on them tirelessly to overcome the obstacles to achieve the distinction as a center of learning.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- The College is affiliated to the University of Kalyani. The CBCS curriculum implemented by the University from the academic session 2018-2019 has properly been executed by the College.
- Modular curriculums have been prepared by the respective departments at the beginning of each academic session with proper syllabus modularization.
- After the introduction of CBCS, an orientation/ induction program for all the newly admitted students is conducted to induce them into the curriculum.
- The institution adheres to the Academic calendar of the University and prepares another of its own where all teaching days, observation days, seminars, study tours and examination dates are mentioned for the students.
- The College is a PG Study Centre of NSOU in ODL mode since 2021.
- The college offers two programmes namely B.A.(Honours) and B.A. (Pass). Five subjects are offered in Honours courses, such as, Bengali, English, History, Political Science and Education and three subjects namely Physical Education, Sociology and Geography are offered in program or pass course.
- Continuous Internal Evaluation (CIE) mechanism has been started from the academic session 2018-2019.
- Seminars and workshops related to curriculum are organized periodically. Students also participate in experiential learning through project work and study tours as per the curriculum.
- For the social and psychological development of the students all the crosscutting issues are addressed through proper curriculum delivery.
- An emphasis has also been given to life skill, Soft Skill and value-added courses. Yoga, Karate and Computer classes have been introduced.
- The college has a feedback system in place. Feedback is sought from students regarding curriculum, academic and administrative performance of the college. Feedback is taken both in online and offline format. This feedback is collected, analyzed and action taken reports are prepared accordingly by the IQAC.
- Academic and Administrative audits are conducted at each academic session for smooth and effective functioning of the college.

- Through the meetings of the Academic sub-committee the departmental heads and the administrative members discuss the betterment of the curriculum delivery and plan for future actions.
- Some of the proposals are conveyed through the members of the Undergraduate Board of Studies (UG BoS), University of Kalyani.

Teaching-learning and Evaluation

- In every academic session, the college receives more than six thousand applications. The entire admission process is online. Since 2014-15 the college has adopted an on-line merit-based admission system which ensures transparency, objectivity, and precision. Students are selected on the basis of cut off marks and through the reservation policy prescribed by the Govt. of West Bengal and University of Kalyani.
- Students-teacher relationship and interaction within and outside the classroom is vibrant as reflected in the students' feedback.
- As per the academic calendar, the curriculum is delivered through different levels of student centric methods like experiential learning and participative learning like students' seminars, project works, wall magazine etc.
- Apart from the core classes, the institution assesses the learning levels of the students through CIE and the slow learners are addressed in the tutorial and remedial classes where for the advanced learner's exposure have been provided through seminars, workshops etc.
- To inculcate effective teaching-learning, the teachers use ICT enabled tools: smart classroom, access to INFLIBNET via library, online classes, and class tests through Google Meet etc. The teaching methodology is enriched through effective use of experiential and participative learning, constructivism, and optimum use of ICT along with conventional classroom teaching.
- Online **Student Satisfaction Survey (SSS)** regarding the teaching learning process has been introduced; links to the survey are provided at the website. Students wholeheartedly participate in the survey and provide responses and suggestions from the academic session of 2022-2023.
- Through Continuous Internal Evaluation (CIE) the Institution conducts formative evaluation in a robust way. After the evaluation the shortcomings are discussed with students to make them prepare for the summative evaluation and achieve the program and course outcomes which are already communicated prior to the program.

Research, Innovations and Extension

- Most of the faculty members are involved in research activities, publications, attending academic conferences and seminars and presenting research articles etc.
- Many of the teachers including State Aided College Teachers (SACTs) get themselves registered into Doctoral research program in various Universities and get Ph.D.
- To facilitate more research activities, the College encourages all departments to conduct seminars/ webinars of all sorts in offline and online mode.
- The IQAC took the initiative to publish a book titled '***Multidimensional Impact of Covid 19 Pandemic in India*** (ISBN 978-93-91979-90-4 in May 2023) in which faculty members of Plassey College and faculties of other institutions and research scholars of various universities contributed their chapters.
- The College has signed MoUs with 7 eminent Colleges to pave ways for collaborative activities and

build an ecosystem for innovation.
- The college has N-LIST INFLIBNET subscription which is of great help for faculty members to carry out with their research activities.
- The NSS Unit of the College and the Kanyashree Club arrange several Extension activities around the locality for the holistic development of the participants through the development of the society.

Infrastructure and Learning Resources

- The institution has developed infrastructure and physical facilities for teaching-learning.
- The College has classrooms with ICT facilities. Besides a virtual classroom, 5 of the classrooms have been upgraded with ICT facilities with LCD and projector facility.
- The College has successfully contributed to the building of eco-friendly facilities like Solar Power Plant, LED lights coverage.
- The college has a functional Geography and Physical Education lab.
- The College has prepared an ICT enabled Seminar Room named "Rabindra-Nazrul Hall" at the College premises with hundred sitting capacities to facilitate the academic and cultural activities of the students.
- There is a well-maintained multi-gym with indoor game facilities to enhance the physical abilities of the students.
- Yoga and Karate facilities have been provided to the students by hiring instructors.
- The Library of the College has been fully automated with Integrated Library Management System (ILMS) (Koha: **19.05.06)** since 2019.
- Students' facilities like purified drinking water with RO Certificate, water treatment facility (Sajal Dhara), canteen, renovation of the toilets have been done.
- A Computer lab with 32 computers is functional. There are two computers for students in the Student Reading Room and one in the Teacher Reading Room along with two computers each in IQAC room, Central Library, Departmental Library and Teachers Room.
- The office has CCTV, LAN, AC, new computers, and requisite furniture. The teaching staff room also has two ACs.
- CCTVs have been installed all over the College premises for security and surveillance.
- A girl's common room with Breastfeeding Zone, two sanitary napkin vending machines, and an indoor game facility has been installed.
- There is a room earmarked for sick and divyang students with toilet and wheelchair facilities.
- Two Digital Notice boards, one in Administrative Block and the other one in Academic Block is equipped with LAN connection.

Student Support and Progression

- The students get government scholarship benefits apart from which during pandemic tuition fees had been partially waived to support the students financially and psychologically.
- Capacity building and skill enhancement initiatives have been taken by the institution by arranging seminars or webinars on life skills, arrangement of classes and programs on Yoga, health, and hygiene.
- The Career Counseling Cell of the college organizes seminars and awareness camps with reputed institutes such as Rice Education and George Telegraph to enable job opportunities among students.
- The College has a dedicated Grievance Redressal Cell. The grievances from the students submitted online and offline and addressed regularly.
- The College has an Internal Complaints Committee (ICC) and an Anti-Ragging Cell functioning on a

regular basis. The College maintains zero tolerance to sexual harassment and ragging. During admission in the college, the students are required to submit an anti-ragging declaration duly signed by their parents.

- After the completion of the course, a fair number of our students progressed towards higher education and the job market by getting themselves placed in government and private sectors.
- The institution facilitates representation and engagement of the students in co-curricular activities and cultural events. With the help of the students, the Cultural Sub-Committee and NSS Unit of the college observe various days like NSS day, Independence and Republic Day, Teachers' Day, International language day, women's day, environment day, yoga day etc. to nurture the inherent qualities of the students.
- The College has a registered Alumni Association which frequently organizes meetings. They are an important stakeholder of the college. The college takes feedback from them to improve its functioning related to teaching-learning and other infrastructural issues.
- We received an award from the District Magistrate's Office of Nadia for being the ***Best Institution in 2016*** in Kaliganj block for ***Kanyashree Prakalpa***.
- We have also facilitated the West Bengal Student Credit Scheme (WBSCC) launched by the Government of West Bengal. The scheme is meant to provide a loan up to ten lakhs at a nominal interest rate for the needy and meritorious students to complete their studies.

Governance, Leadership and Management

At Plassey College, leadership and governance entail participative management by the Governing Body, the Principal, the teaching and non-teaching staff, and the students. These stakeholders collaborate in a democratic manner in carrying out their professional responsibilities and accomplishing the vision and mission of the college.

- The college is administered through different policies structured by the Governing Body of the College.
- The Principal, being the executive head executes the day-to-day administration of the College and all the government orders, regulations and policy resolutions of UGC, State Government (WBHED), and the affiliating University etc.
- With the assistance of IQAC, Teachers' Council and different academic and administrative sub-committees the Principal acts to implement the policies successfully.
- The e-governance tools used by the college in admission, examination, administration, and financial matters facilitate ease of access to information to students, faculty, office staff and management.
- Whereas the quality initiatives have been conducted by the Internal Quality Assurance Cell, other auxiliary functions have been done by the Anti-ragging cell, Internal Complaints committee (ICC), and Women's Cell.
- The NSS Unit of the College successfully operates to impart leadership as well as social and national responsibilities among the students.
- The college participates in AISHE and has obtained certificates from it.

Institutional Values and Best Practices

The institution recognizes its responsibility towards the larger society. It attempts to instill the values of

knowledge, wisdom, humility, reverence, pursuit of excellence and solidarity which are the core values of the institution.

.**Best Practices**:

1. Environmentally Conscious Campus:

The primary objective of the practice is to remain environmentally conscious in our everyday life. It is situated in a green landscape. The college has declared a no smoking zone, banned usage of plastic in the campus, planting saplings and flowers to make the college greener, installation of LED lights and solar panels, rainwater harvesting system and bio-degradable compost pit. These measures are fine, but we understand the need to augment our endeavor and more such similar measures to be undertaken further in realizing the potential of achieving an environmentally conscious campus which is of utmost importance at a time when the issue of climate change has become a sordid reality.

2. Women Empowerment:

The College gives primacy to human values and nurtures students with inherent potentialities. Likewise, the curricular design and delivery of the same the college ensures awareness among the students. Since Plassey College has more girl students than the boys, the delivery of the curriculum within the classroom is very important. The teacher takes care of the social and psychological needs of the students especially the girls following the respective units and sub-units of the syllabus that directly address the women question and focus on gender issues. Outside the classroom, the College organizes special programs through Women Cell and Kanyashree Club that conduct seminars, holds meetings on gender related issues, and makes students aware of gender sensitization through discussions and deliberation. The Women Cell celebrates the International Women's Day every year, organizes seminar on topics such as *'Breast Cancer'*,*'The Position of Third Gender in Literature and Society'* to spread awareness.

The college has a Grievance Redressal and Internal Complaints Committees to investigate the sexual harassment cases. The Women Cell of the college counsels the girls to continue study. It takes proactive measures to discourage girls from early marriage, as a part of women empowerment mechanism.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	PLASSEY COLLEGE
Address	MIRA BAZAR, P.S.- KALIGANJ
City	PLASSEY
State	West Bengal
Pin	741156
Website	plasseycollege.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	BASANT KUMAR PRADHAN	03474-9134595655	7008137120	-	plasseycollege@gmail.com
IQAC / CIQA coordinator	ABU SIDDIK	-	9593026801	-	plasseycollege.iqac@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
West Bengal	University of Kalyani	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	28-07-2022	View Document
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	MIRA BAZAR, P.S.-KALIGANJ	Rural	5.37	4838.24

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Bengali, Honours and General	36	HIGHER SECONDARY	Bengali	546	493
UG	BA,Education,Honours and General	36	HIGHER SECONDARY	Bengali	546	524
UG	BA,English, Honours and General	36	HIGHER SECONDARY	English	546	112
UG	BA,Geography,General	36	HIGHER SECONDARY	Bengali	30	6
UG	BA,History, Honours and General	36	HIGHER SECONDARY	Bengali	546	518
UG	BA,Physical Education,General	36	HIGHER SECONDARY	Bengali	60	17
UG	BA,Political Science,Honours and General	36	HIGHER SECONDARY	Bengali	546	483
UG	BA,Sociology,General	36	HIGHER SECONDARY	Bengali	80	14

Position Details of Faculty & Staff in the College

Teaching Faculty											
Professor				**Associate Professor**				**Assistant Professor**			
Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government 0				0				7			
Recruited 0	0	0	0	0	0	0	0	6	1	0	7
Yet to Recruit 0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies 0				0				0			
Recruited 0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit 0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				6
Recruited	6	0	0	6
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				4
Recruited	2	2	0	4
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				2
Recruited	2	0	0	2
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	3	1	0	5
M.Phil.	1	0	0	0	0	0	2	1	0	4
PG	1	0	0	0	0	0	16	8	0	25
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	3	2	0	5

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1084	0	0	0	1084
	Female	1083	0	0	0	1083
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	83	68	84	90
	Female	67	53	57	44
	Others	0	0	0	0
ST	Male	0	0	0	2
	Female	1	2	0	2
	Others	0	0	0	0
OBC	Male	308	207	261	333
	Female	300	247	276	314
	Others	0	0	0	0
General	Male	890	699	770	855
	Female	924	698	702	670
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		2573	1974	2150	2310

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Given the NEP, Kalyani University has taken several steps to incorporate Multidisciplinary or Interdisciplinary aspects in the curriculum of various programmes. Our college always adheres to the

	directions given by the University of Kalyani. To develop the all-round capabilities of the students, Plassey College is poised to provide a diverse, flexible and innovative teaching-learning process, and the College has started interdisciplinary teaching where faculty of one department share their expertise with students of other departments so that students from any discipline can take advantage of such courses to gain specific knowledge, enhance their skills, change attitudes, teach values, and acquire the art of logical and critical thinking so that they can be creative in future. Considering the demand for NEP, the institution has already launched professional training courses on Yoga and Self Defence, etc., which are multidisciplinary. The Career Counselling Cell of the College often organizes several programmes to provide the students with career opportunities and proper guidance to build up their abilities for the tough job market in future, and our NSS unit is always active in grooming students to become socially responsible citizens of the nation; all these activities are conducted beyond the boundaries of the disciplines.
2. Academic bank of credits (ABC):	Plassey College is affiliated with the University of Kalyani and follows the directions given by the University from time to time. The University, vide notification "Ref.No. CoE/ABC-ID/2/U.G/2023 informed all concerned that the University has registered itself on ABC and directed the College to do the same. Following this advisory, the College also notified its students to register in the portal; consequently, most students have already registered.
3. Skill development:	Skill development is required for the students to succeed in their future lives. Our institution has already taken multiple initiatives for the employability and skill development of the students. The College's vision is to promote Value-Based Quality Education; hence, the College makes efforts to inculcate positivity among the learners. The College has taken different initiatives to enable students to acquire practical skills applicable to their desired professions, such as training and experiential learning through certificates, Add-on or value-added courses, fieldwork, etc. Our college empowers students with career services through workshops, practice interviews, etc. The College hosts seminars, training camps, and workshops for the development

	of a sense of professionalism and a passion for skill within the students. Mentoring students is also one of the institution's practices, enabling students to explore future employment pathways after graduation and helping them get the most out of their studies. The College has also signed MoUs with other colleges and organizations to give our students more chances in this area.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Plassey College encourages learning of the national and regional languages and focuses on learning through the local language, Bangla. As part of the curriculum, justice is done to help students so that they can answer in any language. Preservation and promotion of art and diverse cultures are encouraged through competitions, exhibitions, and cultural programmes during observation and festive days. The intermixing and interdependency among students help integrate cultural diversity into the institution and in society.
5. Focus on Outcome based education (OBE):	Outcome Based Education, or OBE, is a buzzword today that is gaining significant importance with reference to the modern education system. Increasing research on OBE shifts attention from a teacher-centred education to a learner-based one; it also focuses on what is to be learned, i.e. the outcomes. Choice Based Credit System (CBCS) and National Education Policy 2020 (NEP), increasingly focus on learners' interests, abilities and skill development making learning process more participative and innovative. The College has always aimed to follow an interactive teaching-learning process to make the essence of education more effective, attractive, and outcome-based. Our college has implemented Outcome-Based Education with clearly stated course and programme outcomes. The teaching-learning is carried out with the outcomes in mind, and evaluation is done according to the criteria laid down through Summative and Formative assessments and assignments as per the rules prescribed by the University of Kalyani. Based on the syllabus given by the University, the College has designed course outcomes and programme outcomes based on cognitive abilities, namely- remembering, understanding, applying, analyzing, evaluating, and creating. Apart from the domain-specific skills, learning outcomes at all levels ensure social responsiveness and ethics so that students contribute

	proactively to the nation's economic, environmental, and social well-being. The outcome of the courses is found to ignite minds to prepare them for society, inculcate scientific temper, develop philosophical thinking, and prepare them for competitive exams.
6. Distance education/online education:	As per the Kalyani University guidelines, our college implemented online education/classes during the pandemic to ensure readiness whenever and wherever practicable. The development of a particular unit for this function has been promoted. Online exams, digital repositories, student support services through LMS, mobile apps, MCQ, competitive examinations, conferences, meetings, and other measures were implemented. Online teaching-learning was introduced in the institution through different platforms like Google Meet and Zoom. Materials were sent through WhatsApp and e-mail. Videos were used as teaching and learning aids, and assessments were taken through Google Forms. Blended forms of teaching and learning are still going on. The College has also subscribed to LMS (Learning Management Software), N-List, which works as a knowledge-gathering repository to benefit its students. Adopting a hybrid form of education that combines online and offline resources has been made possible by the opening of the economy, including that of educational institutions. This new normal is also anticipated in the New Education Policy. Teachers and students will no longer face restrictions on accessing online resources because of the experience learned during the COVID-19 closure period—a well-planned infrastructure with a smart board and laboratory aids in this process. Distance learning courses in PG are taught by Netaji Subhas Open University Study Centre Code (S-01).

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	An Electoral Literacy Club (ELC) has been set up in the College on 11.12.2021 as a constructive step towards promoting civic and electoral awareness belonging to the 18-21 age group.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and	Plassey College believes that electoral literacy is crucial for fostering an informed and responsible

whether the ELCs are functional? Whether the ELCs are representative in character?	electorate in a neutral and non-partisan manner, which is essential for maintaining the integrity of the electoral process. ELC is representative in the sense that the departments mentioned above, and cells nominate one/two students to represent the more significant socio-political-economic issues and to orient the democratic vision of the life of the students. However, all students are members of the ELC. Coordinator (Nodal Teacher) – Dr. Probir Kumar Baidya has been working till now. The ELC is functional and active. The coordinator circulated all work, dividing work among the willing students. This motivates the students to do all essential work regarding ELC. So, this programme is very critical to our institution. ELC is representative as its members are chosen across different years/ semesters/genders.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	ELC of Plassey College organized many innovative programmes and initiatives. Students also attend Quiz Competition, Voter Awareness Programmes, and observe National Voters Day (25th January). Some Valuable titles cum quotation campaigns are routinely organized by the ELC.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Every year, the Electoral Literacy Club organizes various programs like debates to celebrate Indian Constitutional Day. This program also aims to make students aware of the sanctity of the Preamble of the Indian Constitution. Student members of ELC have participated in Youth Parliament Competition in 2018, 2019 and 2022.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The College makes every effort to sensitize its students about the electoral process. The ELC plays a crucial role in this regard. Through this club, the College notifies students above 18 years old who are yet to be enrolled as voters in the electoral roll to get their names registered as eligible voters from time to time.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
4946	5150	4393	4171	3887

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 26

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
26	26	26	7	6

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
107.89	75.14	67.48	39.30	51.43

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

A curriculum includes contents that strengthen the psycho-social development of a learner by assimilating different functions of intellectual properties. Colleges affiliated to different Universities can't prepare the curriculum of their own but can contribute in the personal as well as social developments through effective curriculum delivery that ensures better teaching-learning in establishing a proper connection between the learner and the society**.**

- The College is affiliated to the University of Kalyani and thus follows the syllabus designed by the University.
- With a view to delivering the curriculum properly, the **Academic Sub-committee** of the College prepares a **Master Routine** at the beginning of each academic year keeping concurrence with the CBCS structure.
- Departmental routines are prepared following the master routines.
- The Academic Sub-Committee also prepares an academic calendar reflecting all working and teaching days, tentative dates of internal examinations, seminars and other academic activities, observation days etc.
- An induction program is conducted by the Academic Sub-Committee at the beginning of each session to convey the details about the CBCS protocol to the newly admitted students.
- Each Department prepares an academic schedule at the beginning of each academic year with details of commencement of classes, and examinations reflecting on the different academic activities notified in the academic calendar.
- The Departmental routine at the beginning of each academic year is carefully monitored by the Head of the Department as per the assignment distribution.
- The Academic calendar is uploaded in the college website.
- The syllabus is distributed among the teachers through departmental meetings.
- Each Department prepares a detailed syllabus and provides them to the students. This helps the students to keep track with ongoing topics.
- Regular departmental meetings are held to discuss the extent to which the syllabus has been completed and issues regarding continuous internal assessments and evaluation.
- Teachers note down the topics taught in every class to keep track with the progress of the coverage of syllabus.
- Apart from conventional chalk and talk methods, ICT based teaching learning methods are also used.
- During the pandemic, regular online classes were conducted via Google Meet and online evaluations were conducted through home assignments in which students were asked to submit their assignments to institutional email Ids.

- Class notes and scanned study materials were also provided through the College Website.
- To cater in the experiential teaching, few departments that have Projects and Excursions in their curriculum conduct study tours and project works as per syllabus.
- Special care is given to slow learners through the Remedial and Tutorial classes and seminars, extempore, paper-reading sessions, mock teaching sessions are organized for the advanced learners. Students are also given support through a mentor-mentee system existing in the departments of the College.
- For advanced students however, the teachers take personal care to open new vistas of competitive examinations.
- The College is a Post-Graduation Study Center of **NSOU** since 2021. At present, six subjects are offered in ODL. These are Bengali, History, English, Education, Political Science and MSW.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 3

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses

of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 4.44

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
686	314	00	00	00

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

- Plassey College is affiliated to the University of Kalyani. The College does not have the privilege of making curricular of its own. But through the successful delivery of the prescribed curriculum, the College has contributed to addressing all the cross-cutting issues.
- The aim of education is man-making, to elicit the best of a learner in the form of his acquisition for knowledge, thrust for truth, morality, self-sacrifice, genuine concern for others and scientific temperament and environmental consciousness. Today's learners are the makers of not only their life but also the life of the nation and the earth. They are to be trained in such ways that they become peace makers and protectors. At the same time a strong sense of nationality is to be inculcated in them, glorifying India's rich culture and heritage. Students are trained to attain sustainability with regard to value education and dissemination of their acquired knowledge in practice field. Plassey College takes special care in the fact that the learning outcome of the students are reflected in the life they lead.
- The undergraduate curriculum of University of Kalyani has been designed to nourish human values and professional ethics among the students. From the very first day, the students are acquainted with certain social and moral values to prepare them for the future. The educators make the students learn the culture and lifestyle through the successful implementation of the curriculum.
- The institute attempts to inculcate varied values like social values, human values, and spiritual values among the students. It always cherishes human values like fellow feelings, communal

harmony, and universal brotherhood.

- The College has been integrating cross cutting issues relevant to professional ethics, gender, environment, and sustainability. In an age of environmental crisis, we feel the need to protect our environment and progress towards sustainable development. The syllabi of Geography and Environmental Studies address the issues of conservation, pollution control and sustainable development, biodiversity, soil erosion, global warming, and climate change.

- Whereas the Department of Political Science inculcates feminist approach to politics for a nuanced understanding of the issue of gender, the Women Cell through various academic activities like seminars and workshops addresses gender discrimination within the society by upholding human values.

- Different departments of the college conduct educational tours, exhibitions, poster/banner display at regular intervals to bring the students in close contact with the nature and culture of the inhabitants.The subjects which impart such value education are Bengali, English

- Literature, Political Science, Geography, History, Environmental Studies, and Education. Besides, the college has also introduced Yoga and Karate classes to instill ethical and moral values among the students. Along with the departments, the NSS unit of the College, through various social outreach activities in the neighborhood actively imparts social and moral values among the students.

- The NSS Unit has adopted a nearby village called *Chapai* to continue with its social and community outreach initiatives such as literacy campaign, health checkup camps, awareness on deadly diseases like AIDS, Covid 19 pandemic etc, tree plantation to spread environmental awareness.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 5.24

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 259

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 90.11

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
2167	2573	1974	2150	2310

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2900	2900	2200	2200	2200

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 64.59

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
694	759	577	678	785

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1397	1397	1063	1063	1063

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 190.23

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Student-Centric Methods:

- Our students are encouraged to "be their own lamp" in the learning process where teachers, besides pointing the ways, actively help them in the learning process.
- Plassey College organizes different programs, seminars, special talks, educational tours, excursions and field visits where the students can participate without hindrance. These programs are sponsored by the college.
- Student lecture series, dissertations and debates are organized where students get actively involved.
- Different outreach Programs are conducted by different departments and particularly NSS. Here students can freely interact with people of different community and learn through participation.
- Students participate in various events in the Youth Parliament Competition organized by the Government of West Bengal.
- Students actively participate in Annual Sports of Plassey College each year. The Annual Sports is preceded by two rounds of Hits. Students take part in inter-college sports competitions arranged by the University or other colleges.

Problem-solving Methods:

- Plassey College employs various problem-solving methodologies like formation of mentor-mentee groups; introduction of remedial classes to solve problems of particularly the slow learners; running different career-oriented programs and courses; and establishment of inter-college collaborations for more expertise solutions of the students' problems.
- In fact, all educational programs and classes in some way address the problems of students.
- Spoken English classes, computer classes, Yoga and Karate classes are introduced and Kanyashree Club is formed to make the students self-reliant in their problem-solving method.

Use of ICT-enabled Tools:

- Plassey College has, from time to time, taken various initiatives to facilitate learning through digital mode. Smart boards, projectors have been installed in classrooms where teachers impart digital presentation of their topics in the form of seminal presentation, maps, charts, PPTs etc. In large classrooms, sound systems have been installed.
- The college provides free wi-fi to the students.
- The central library of Plassey College is automated where students can check availability of books online. Besides there is availability of online journals which are purchased by the college.
- There is a Mini Indoor Sports Complex with all equipment of gymnasium, a Geography and a Computer Laboratory. In the computer laboratory students can access online resources.
- Teachers attend various seminars, workshops, refresher courses and orientation programs to attain special expertise on the use of modern educational technologies and strategies which are applied in classroom and online teaching,
- Relevant films and other audio-visuals are shown to relate these to the topic taught.
- Students through practical classes are given special training in the use of Google Classrooms, Google Forms, Goggle Drive, Google meet etc.
- Students are encouraged to use ChatGpt, Kindley and other digital technologies and digital store houses of knowledge.

- Details of college programs and notices and upcoming events are also shared in the Facebook page of the college and the respective departments.
- Study materials and videos on lessons are shared to the students via WhatsApp and Telegram groups.
- Through Google Forms, tests are conducted. After end of class, students can review their improvements through tests conducted on Google Form.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 91

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
28	28	28	8	8

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 20.88

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
6	5	3	3	2

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	[View Document](#)
Institution data in the prescribed format	[View Document](#)
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Transparent Mechanism of Internal/ External Assessment:

There is no provision of any external assessment for the subjects taught at Plassey College in the prevalent examination system.

- However, the College authority formulates its own mechanism of Internal Assessment as per UGC and University of Kalyani guidelines. The mechanism is reviewed every academic year.
- In the Internal Evaluation system, focus is given on the overall comprehensibility and inclusive learning of the students.
- Internal Assessment is held as per the Academic Calendar of Plassey college.
- Only candidates having the 75% attendance except on justified medical ground are allowed to appear at examinations.
- Internal examination is organized in a centralized manner by the Examination Committee.
- Mechanisms (assignments/ projects / class tests/ seminar presentation/ Viva) of Internal Examination may change in different semesters.

- In the case of assignments, teachers prepare topics/questions for assignment and students are to attempt the questions and submit the same to the teachers on a specified date.
- Topics for projects/ assignments are provided/ uploaded on the college website at least 7 days before the submission date.
- In the case of class tests, duration of the Internal test of 10 marks is 30 minutes and for 5 marks 15 minutes.
- 5 marks are awarded on the basis of attendance and are calculated as per the University rules. 10 /5 marks are reserved for Class Tests/ Assignments.
- However, there is no provision of any grace mark.
- Marks of internal assessments are published in the college website one week before the commencement of the semester-end examination.
- There is no provision of any retest if a student misses a class test during an ongoing semester. He/she may be given a second chance only with the permission of the Principal provided the student justifies his/ her absence by providing authentic document(s).

Time- Bound and Efficient Nature of Grievance Redressal System:

- At Plassey College the grievance redressal system works on five tiers.
- Students can raise their grievances at Grievance Redressal Cell within one week from date of publication of Internal marks.
- The grievances are then sent over to the concerned Head of the Department.
- The HOD communicates the same to the concerned examiner to solve the existing issues .
- In the case of the pending dissatisfaction of the student, the concerned Head of the Department may review it by himself, or he may refer it to some other teacher.
- In the case of further dissatisfaction of the student, he or she may report the same to the Principal who will take necessary steps. He may constitute a board or take counsel from experts from other college or university.
- On written application to the Principal, evaluated scripts may be shown to the students with necessary comments by the examiner/ reviewer.
- All the process is to be completed within 15 days of complaints received.
- To address any grievances at disposal, the written answer scripts of each test/ assignment for Internal Evaluation are preserved in the college for six (06) months from the date of commencement of the next Semester.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

- Plassey College provides three year's (Six Semesters) Bachelor's Degree Programme in Arts in Semesterized CBCS System under Honours and Programme/General course.
- Eight subjects are offered for study- Bengali, Education, English, History, Political Science, Sociology, Geography and Physical Education. First five subjects are offered as Honours Programme. However, all the eight subjects are offered as General subjects.
- The curriculum of all the programmes is framed by the University of Kalyani and Plassey College strictly adheres to the curricula.
- On the first day of the class, teachers introduce the syllabus of the concerned subject to the students through an orientation class. Plassey College brochure of 'Program and Course Specific Outcomes' is then shared to the students. It is also available on the college website and hard copies of it are available at Central Library of Plassey College.
- In the programmes, students acquire in-depth knowledge of the subjects. Every programme and course has its inherent outcomes. They have holistic impact on the learners. Course Outcomes involve application of knowledge in solving, analyzing and exploring a real-life situation, learning the truths and philosophies of life and earth. They help in augmenting human resources. However, besides having specific content-based course outcomes, the Programmes/ Courses may have following outcomes:

Field/Area	Outcomes	Relevant Courses/ Programmes
Individual Development	Identity Formation Character-building	Studying Literature, History and Political Science basically help in the formation of identity and strong personality of the learner.
	Man-making	Overall aim of education is man-making, bringing out the best of man, even superhuman or divine qualities.
	Employability	All programmes/ courses have employability as one of the basic outcomes.
Betterment of Society	Promoting healthy social relations Becoming more selfless, dedicated for the cause of others	Programmes/ Courses are aimed to create healthy social relations through selfless service.
	Acquisition of communication skills	Acquisition of language skills helps in betterment of social relations.
Contribution to the nation	Inculcating pride in nation and	Growing pride in nation and

	culture	culture and honouring Indian
2.6.2	Glory in India's culture and heritage	institutions like court, parliament etc is vital. This is the outcome of study of specially Literature, History, Political Science and Education.
	Honouring Indian institutions	
Universal/ Humanity in General	Creating and developing Human Resources	Education cultivates humanity for eliciting resources in the form of employability, usefulness, right knowledge and compassionate heart. All courses are aimed to augment human resources.
	Formulating values	The Programmes/ Courses help learners to broaden their outlook of life and make them more humanitarian and universal through inculcating values of fraternity, equality, compassions, rationality and dignified self.
	Building universal brotherhood	
	Promoting peace, universal tolerance	
	Growing compassionate to other social classes	
	Promoting equality, and creating opportunity	
	Promoting scientific and rational mentality	
	Creating behavioural change: from base to noble, from good to better	
Earth & Environment	Protecting the earth	The earth is the only planet where we live. Protecting it requires proper knowledge and our behavioural change which are the outcome of systematic learning of the lessons of Literature, History, Education, Political Science and Environmental Studies.
	Creating consciousness of environment	

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

- Programme outcomes and course outcomes are duly evaluated by the institution during each semester. B.A. degree is awarded to students who complete the entire six (06) semesters bachelor's degree programme.
- Classes are held regularly in accordance with the Master Class Routine set by the Routine Committee. The course work is measured by credit. It determines the number of hours of instruction required per week. Performance of work done in a semester is measured by Semester Grade Point Average.
- Syllabus and topics are distributed among teachers and are communicated to the students. In case a teacher remains absent, his/ her classes are taken by other teachers as per their availability. On completion of syllabus, teachers make review of earlier lessons taught. Respective teachers are responsible to complete his/ her assignments.
- Different techniques are adopted to promote the learning outcomes of advanced learners and slow learners.
- Co-curricular activities are a regular phenomenon at Plassey College. Co-curricular activities are regarded as tools to measure the Programme outcomes and course outcomes. Students get exposed to extracurricular activities through functioning bodies like NSS. The Students' Union plays a special role in engaging students in Fresher's Welcome, Annual Exhibition, Blood Donation Camp, Farewell function, Cultural Competition, etc. thus promoting harmony.
- There is a continuous and comprehensive evaluation and measuring system of the Programme outcomes and course outcomes of the students in the form of seminars, dissertations, essay writing competitions etc.
- Programme outcomes and course outcomes are duly evaluated at internal assessment and class attendance of the students.
- Attainment of learning outcomes are indirectly calculated on the students' feedback reports.
- The college organizes add-on and value-added courses which inculcate ethical values among students. Courses on Spoken English, Communicative Skill and Yoga help to develop their Head-heart and Hand simultaneously.
- Attainment of Programme outcomes and course outcomes are also measured in terms of behavioural changes of the students on whom teachers keep close observation. It is measured on the basis of acquisition of certain skills and values on the part of the learner: communicative skills, having strong personality of the learner, a strong sense of pride in nation and culture and a strong feeling of honour to Indian institutions like court, parliament, his employability, usefulness, right knowledge and compassionate heart; inculcation of the values of fraternity, equality, compassions, rationality; having a dignified self and consciousness of environment.
- Students are duly made aware of their improvements/ stagnancy in their learning process. Students can evaluate their learning outcomes through being conscious and awake. They can lead themselves to newer heights of their academic and performative excellence through constantly measuring their outcomes by the standards, hallmarks of which are their tireless striving towards attaining perfection in all walks of life including peace, harmony, employability, and dignity.
- Result of Semester-end examinations is evaluated to mark the progress of the learners and feedback are provided to them.
- Programme outcomes and course outcomes of the students are discussed in a review meeting of

the Academic Council where teachers consult the future steps.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 91.85

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1131	967	687	466	660

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1189	1080	691	550	748

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.97

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

- Innovations need to be inculcated as a habit in human beings. Our college has undertaken a series of reforms and measures over the past few years to create and sustain an ideal ecosystem for research and innovation in a competitive environment. Though the COVID-19 pandemic locked the system for a while, it couldn't lock the zeal for education because of our continuous recourse to innovative teaching learning method. Some of the relevant details in this regard are as under:
- 1.**Research activity**: The IQAC along with the Research, Consultancy and Extension Sub-Committee of Plassey College continuously motivate the teachers for promotion of research. The college recently published an Edited Volume titled, '***Multidimensional Impact of Covid-19 Pandemic in India"*** with **ISBN 978-93-91979-90-4** under the editorship of the Principal and the IQAC Coordinator.
- 2. **PG Study Center of NSOU**: Our College is elevated to be a Post-Graduation study center of Netaji Subhas Open University. The learners, who cannot join the regular course of MA, may continue their higher studies through Plassey College Study Centre in Open and Distance

Learning Mode (ODL). The courses offered are MA in Bengali, History, English, Education, Political Science & MSW.

- 3.**Functional MOUs**: Our College has signed MoUs with other colleges to enhance the skills of both students and faculties through theoretical classes, practical training, cultural exchanges and many more. The ultimate outcome is beneficial for the students of both the institutions.
- 4.**Career counselling sessions, conferences**: The College has become a hub of activities to facilitate networking and established collaborations. Eminent institutions and persons come here to deliver their valuable lectures which help students to secure a job in future.
- 5.The college also regularly publishes the annual College Magazine called '*Palashlipi*', a newsletter named '*Chronicle*' as part of boosting the zeal of creativity among the students and teachers.
- 6.The students and teachers are also encouraged to participate in seminars and to expand their domain of knowledge.
- 7.Student seminars of different departments are conducted regularly which helps the students to express their knowledge and views in a specified field to others.
- In this era of scientific knowledge and exploration, our students are always encouraged to be innovative, experiential, rational and practical. They are encouraged to gain knowledge as much as possible: at the same time, they are also encouraged to transfer their acquired knowledge to their friends, relatives or to other persons as far as possible so that education be extensive and brings out the benefit of maximum number of people.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 34

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
01	02	08	16	07

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.58

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
04	03	04	02	02

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Link to re-directing to journal source-cite website in case of digital journals	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.08

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in**

national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
02	10	09	05	02

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

- The NSS Unit of the college plays a pivotal role in carrying out the outreach and extension activities of the college since its foundation in 2015. The NSS unit of Plassey College adopted a village named *Chapai* on 17th December 2021. The village is a predominantly Santhal village. The village is located within 7 km of the college. The NSS Unit has undertaken several extension activities to establish a positive interaction with the people to bring about a qualitative change in the lives of the people of the village.
- Apart from this, the members of NSS are involved in various programs that are arranged by the college throughout the year such as Blood Donation Camp, World Literacy Day, National Integration Day, Awareness Camp on Dengue and Malaria, Safe Drive Save Life etc. The NSS cell of the institution continued to operate in COVID-19 pandemic situation. They maintain a significant relation cum interaction with the local people of surrounding area even in the pandemic situation.
- The NSS Cell of the college undertook several initiatives in last couple of years. In the lockdown period, the NSS in association with the Block Development Office, Kaliganj organized an online Drawing Competition on 9th August 2021 as part of celebrating *Azadi ka Amrit Mahotsav* which was an initiative of the Government of India to celebrate and commemorate 75 years of independence and the glorious history of its people, culture and achievements. Thirty contestants participated from various colleges. The competition was based on themes such as freedom

movement, and review of Indian democracy.

- The NSS Cell as part of its Extension Activities organized a Voting Awareness Programme from 12-18th December 2021. The primary objective of the programme was to generate, in the vicinity of the college, interest and impart education about the importance of giving votes. 22 NSS volunteers actively participated in the said programme in organizing a rally near the Plassey market to spread the message. As a corollary of the event, 25th January 2022 was observed as the National Voters Day.

- The NSS Cell organized a Blood Donation Camp in collaboration with Red Cross Society and Krishnanagar Blood Bank on 5th March 2022. In the camp, there was also the facility of blood group test and 70 noble donors donated blood.

- The NSS Cell actively worked during and after lockdown to spread awareness about the pandemic by undertaking various initiatives such as distribution of masks and sanitizers among students and residents in the surrounding areas especially in crowded places such as market. In view of this masks were distributed in and around Plassey main marker on 6th September 2021 from 11.00AM to 1.00PM.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

- Plassey College College with its NSS unit organizes several programmes throughout the year. The college has received awards and recognitions form government recognized bodies for the programmes. Extension activities like Blood Donation camps, Awareness camps during Covid19, Literacy Campaign, Educational Material Distribution, Health Awareness and Free Medical Check-up camps, Cleaning and Plantation drives have been undertaken to promote community development and students' sensitization. Government bodies like Ministry of Higher Education (Central & State government), Local governance bodies have acknowledged the extension activities which are being undertaken by the NSS Unit of the college.

- Kaliganj Block, Kaliganj Gram Panchayet and Mira-1 Gram Panchayet, W.B have appreciated and acknowledged the initiative of the college for the development of the community as a whole. The college has received letters of appreciation and certificates from these local governance bodies for our continuous effort for the sustainable development of the localities. This has boosted the morale of our students, NSS volunteers and others to continue with our various social and community development initiatives.

- Moreover, Kaliganj Gram Panchayat, Kaliganj has acknowledged the initiative of the college for adopting a nearby village called '*Chapai*', which is a pre-dominantly tribal village, and awarded accolades for the extensive activities for the rural community development carried out by the

NSS Unit of Plassey College. They have also provided their appreciation certificate in this regard. Such acknowledgement and appreciation from government bodies is a matter of encouragement and motivation on the part of the college to continue to work for the wholesome development of rural underprivileged communities

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 21

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
11	05	02	03	00

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 9

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document]()
List of year wise activities and exchange should be provided	[View Document]()
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document]()
Institutional data in the prescribed format	[View Document]()
Provide Links for any other relevant document to support the claim (if any)	[View Document]()

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Plassey College has following adequate infrastructure for academic and administrative growth:

Administrative Block	Administrative block of the college comprises different sections and counters for the benefit of the students. Principal's Chamber is situated on the first floor in the Administrative Block. It includes space for conducting meetings, monitors of CCTVs, Desktop and Printers. The Administrative Block also has a Principal's Conference Room for holding meetings.
Office (Room No: B-003)	This section provides admission and examination-related services.
Account Section (Room No: B-101)	This section provides support for financial matters like payments, bill verification, salary bill, monitoring of different college accounts and logistical support for audits.
Cash/ Challan Receipt Section	Any query related to online transaction of payment is being dealt with by the Cashier in the Account Section.
IQAC office (Room No: A-004)	It raises policy-related discussions pertaining to academic, infrastructural development and overall quality enhancement.
TC room (Room No: A-103)	Besides being a central/ common sitting place for the teachers. Teachers' Room (TC) holds TC meetings. It also has two computers with internet facilities.
NSS office (Room No: B-103)	It is situated on the first floor of the Administrative Block of the college.
Scholarship Counter (Room No: B-001)	It is situated on the ground floor of the Administrative Block of the college. This counter provides support to various government scholarship schemes.

NSOU office	Situated on the second floor of the Administrative Block. This office caters to the needs of students of PG courses of NSOU.
Divyang Room and Sick Room(B-002)	The college has a dedicated Divyang Room and Sick Room(B-002) situated on the ground floor of Administrative Block.
Classrooms	The College has fully equipped 18 classrooms. A total of 4 ICT enabled Smart Classrooms are equipped with Projectors and audio systems.
Central Library and Information Centre	Library with digital facility, sizeable store of books and journals are available for ready access with a rare book section. Reading Rooms facility with three computers two each for Students and one for teachers. The college has a Department Library with books for 6 academic departments. The room has two computers.
Seminar Room	One ICT enabled Seminar Room is available at the top floor of Administrative Block.
Laboratory	The College has a Computer Lab with 32 computers for the students. It has Physical Education lab, Geography Lab and Yoga and Karate classrooms.
Sports Complex	It has a sports complex with indoor game facilities.
Kanyashree Club	It has a Kanyashree Club *(Kadambini Hall)* located in the top floor of Administrative Block. T
Museum	The History department has a Museum. The room is named after eminent historian Rakhaldas Bandopadhyay. The museum has important historical artifacts of temples.
Other facilities	Multi-facilities Gymnasium
	Multiple Sources of Purified Drinking Water
	Students' Union Room
	Solar System of 20kv
	Common Room for Girls
	Cycle Garage
	Hostel facility for girls
	Canteen facilities for students and staff
	Medicinal Garden
	Power Generator Room
	Two Wheelchairs for Divyang Students
	Ramp Facility for Disabled students
	Solar enabled street light of 10 pieces

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 51.18

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
57.67	44.29	43.14	10.26	19.28

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

- Central library of Plassey college is situated on the 3rd floor of the Annexe Building I of Plassey college. With the establishment of the college in 2010, the library was also started at the currently Academic Block with few books. With the increase of the number of students, number of books

in the library has increased. Now there is a large collection of textbooks, reference books, rare books and other books of immense significance. At present there are 7299 copies of books and 5 journals.

- The Library is equipped with "Koha" Integrated Library Management Software for library automation in 2019. The software is hosted on our institutional server, and it is installed, customized, and maintained by the Central Library Plassey College. It provides bibliographic details of books through WEBOPAC. Circulation Service is provided through Koha. Different types of reports can be generated using Koha, which is useful for different departments, committees, and inspections from time to time. Barcoding of books started in 2019. The library's membership cards are also barcoded. It is an ILMS (Koha) that supports the MARC 21 bibliographic format. It provides a copy cataloguing feature using Z39.50.

Name of ILMS software	Koha
Nature of automation (fully or partially)	Fully
Version	19.05.06
Year of Automation	2019
	Circulation
	Patrons
	Advanced search
	Lists
	Authorities
	Cataloguing
	Serials
	Acquisitions
	Reports
	Tools
	Koha administration

- The library maintains newspapers, periodicles, magazines, has subscription for a number of e-Journals and e-books. Students can search availability of books in library through the link: https://nlist.inflibnet.ac.in/vstatus.php
- A majority of students of Plassey college belong to the needy family. That is why they have to depend a lot on the books available in the library. Most of them borrow books from the library; some read books in the Reading room. An astonishing record of lending of books is noticed in the record of the library. The library is also frequently used by the teachers who mostly use them as a preparation for lesson plan and research oriented work. Some read books only for knowledge's sake. Apart from programmme and course specific books, the library is also furnished with books from mythology, science, sports, politics, philosophy and other fields which lure the readers.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

- Plassey College has well-connected IT facilities throughout the campus. The internet connectivity speed was also upgraded to 100 mbps. The college has a free Wi-Fi zone which will help the college to achieve its vision of "Internet of Things (IOT)" based infrastructure.
- The following infrastructural upgradation of IT facilities in different sections of the college are categorized as follows:
- The campus is facilitated with five Smart class room with ICT facility that has both LAN and Wi-Fi facility.
- The IQAC is also facilitated with LAN and wi-Fi connection.
- A well-furnished Seminar Hall that is equipped with Wi-Fi/LAN facilities.
- The computer laboratory is facilitated with LAN and Wi-Fi facilities.
- The Departmental Library has two computers connected with both LAN and Wi-Fi facilities.
- The chamber of the Principal is equipped with both LAN and Wi-Fi facilities.
- Examination Room(A-001) has a computer and is equipped with both LAN and Wi-Fi facilities.
- The three offices of Plassey College College is fully computerized and connected with both LAN and Wi-Fi connection.
- The library is partially digitized and facilitated with both LAN and Wi-Fi connection.
- The Teachers Room of Plassey College is facilitated with both LAN and Wi-Fi connection.
- Two Digital Notice boards, one in Administrative Block and the other one in Academic Block is equipped with LAN connection.
- The college has N-List (INFLIBNET) subscription.

Fully functional online portals are:

HRMS facility	Faculties can have health facilities through HRMS.
PFMS facility	PFMS has been designed in a way to meet complete end to end requirements of accounting and fund management, where beneficiaries can have direct benefit transfer through PFMS

Online admission	Admission procedure has become totally online except document verification.
Online fees submission	All types of fees can be submitted online by the students.
Online registration	Students can register their names to the University through online mode.
Online feedback system	In order to provide best education to the students in a more efficient way, opinion and feedback of the students are sought online apart from offline.
Online classes and examination through google classrooms	During the pandemic, classes were held online through google classrooms, zoom etc. and examination was also conducted online.
OPAC	The library's catalogue of books and other reading material can be accessed through library intranet and Internet (OPAC). The library catalogue is searched by author, title, publisher, keyword and year of publication.
E-tender	Most of the necessary things in Plassey College are purchased through E-tender.
Online portal for competitive examination	The college has opened an online portal for competitive examinations where students can get study materials, career guidance and other logistic helps.
Important messages delivered to students through SMS	Important information for admission verification, registration, online student satisfaction survey and others are delivered to students through SMS.
Online study materials	Online study materials are unloaded on college website from time to time to cater to the needs of the students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 141.31

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 35

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 5.73

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
16.84	2.42	0.06	0.25	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 86.76

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
4323	4207	3522	3794	3716

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: B. 3 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 0.15

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
14	06	04	05	04

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 4.7

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
26	103	30	18	07

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1131	967	687	466	660

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	**View Document**
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	**View Document**
Institutional data in the prescribed format	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0.13

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
02	02	01	00	00

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	**View Document**
Institutional data in the prescribed format	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 10

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
03	00	03	00	04

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 5.8

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
7	6	5	6	5

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

- Alumni Association plays a pivotal role in the development of the college. It has become highy necessary for both the college and the alumni students to officially form a college level Alumni Association and get it registered.The endeavor to form the Plassey College Alumni Association had begun since 2019. It got postponed due to Covid 19 pandemic. After the re-opening of college post-pandemic serious efforts to form alumni association were initiated. A meeting to that end was convened in the college premises on 28th September 2022 by the convenor of Alumni Association to select office bearers, such as, President, Secretary, Joint Secretary, Treasurer and Joint Treasurer.The Alumni Association of the college got subsequently registered under **West Bengal Registration Act, 1961**.
- In addition, most of the departments have formed their alumni groups through WhatsApp and have taken initiatives to organize alumni meetings which increase the scope for the development of the present students at the college
- Alumni students bear the hallmarks of the ideals and the zeal for progress the college bears and aims at. In the true spirit of serving others, Alumni Association has come forward not only for the development of their alma mater but also the society at large. . Some alumni students are actively involved in social welfare means like Emergency Blood Service, some rush to donate blood to save dying patients. Our college proudly boast of the noble activities of our Alumni students who devote their valuable time, energy and money for the service of others. In the true spirit of serving, they have also expressed their dreams and visions of the college. They actively support NSS teams of our college in outreach programs.
- The also support our college in noble initiatives like Blood donation camp and donate blood. They help in promoting peace and harmony, and air of fraternity among other students and a good and respectable relation with the staffs of the college through attending programs like Freshers' Welcome. They act in some way as **'peace builders'** and path finders of the college students.
- They attend Career counselling programs when invited. They are prompt to respond to any queries from the college. NSS and Some Sub-committees of the college have jointly organized student and community welfare programs with them in which, besides providing logistic help, they have also provided financial help in carrying out the programs.
- Alumni students also help in the development of the college through motivating school pass-outs to get admitted in our college at undergraduate level by narrating to them the good academic and administrative sides of our college and the benefits they have got at our college. . Thus directly or indirectly they help in the development of the college. In a nutshell, like true sons and daughters they are not only concerned about the development of the institution but also they actively make

themselves engaged in the development of the institute.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The mission and vision of the institution are to:

Vision:

- To provide opportunities to students coming from marginalized strata of society to empower them to deal with the challenges of life both academic as well as personal.
- To motivate students in achieving excellence in higher education learning.
- Since the number of girl students has consistently been higher than the number of boys over the years, the college is committed to women's empowerment by motivating girl students to complete their studies.
- To keep pace with the evolving teaching methods, effective and alternative techniques and interactive methods of teaching.
- To develop analytical ability, critical and independent thinking among the students.
- To sustain a caring, supportive climate throughout the college.
- To enhance the effective and efficient management of the college.

Mission:

- The college aims to provide the best education possible to students hailing from diverse backgrounds.
- The college is committed to creating a level playing ground among students so that no one feels she or he is being left out.
- The college provides an environment of learning that transcends the boundaries of class, caste, religion, and gender biases.
- The college seeks to foster a sense of social responsibility among different stakeholders through moral and human values.
- The college intends to provide a platform where, during the most formative years of their lives, students may learn to explore, argue, and assess all social, economic, cultural, and environmental issues before them.
- The college endeavours to produce skilled individuals capable of making the world around them a better place to live.

The Institution Practices Decentralization and Participation in the Institutional Governance

- All major decisions relating to academic affairs and administrative work are taken in line with the

- suggestions made by the IQAC, Statutory Sub-committees, and Non-statutory Sub-committees.
- Decentralization is clearly visible in the college with the appointment of co-coordinators for PG course and Heads for different departments.
- All the departments (subject-wise) enjoy operational autonomy in academic matters.
- The Tender and Purchase Sub-committee centrally operates the purchasing procedure of the college.
- The admission sub-committee of the College chalks out the process in compliance with the guidelines of the University of Kalyani, the Department of Higher Education, and the Govt. of West Bengal. Of admission through the online portal of the College.
- The principal acts as the chairperson of all the subcommittees and coordinates in all the matters.
- For students support and related issues, different cells like Grievance Redressal Cell, Internal Complaint Committee, anti-ragging sub-committee and career counselling cell play pivotal roles.
- The College maintains a dedicated procedure to help maximum students in getting scholarships of every kind provided by the government and private agencies.
- The NSS unit of the college with complete dedication nurtures the inherent capabilities of the students and contribute into achieving institutional growth.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The institutional perspective plan is effectively deployed, and the functioning of institutional bodies demonstrates effectiveness and efficiency, as evidenced by policies, administrative structure, appointments, service rules, and procedures, among other factors.

Administrative Setup:

The College is a government-aided institution affiliated under the University of Kalyani. Its apex body, known as the Governing Body, operates in accordance with the statutes of the university, serving as the primary policy-making authority. The President of the Governing Body holds the highest authority within this structure. The administrative leadership of the College, consisting of the Principal, who also serves as the ex-officio Secretary of the Governing Body, assumes the roles of Head of the Office, executive officer, and Drawing and Disbursing Officer (D.D.O.). All teaching and non-teaching staff function under the Principal's supervision. Upon receiving due approval from the Governing Body (GB),

the Principal ratifies and executes the institution's higher education policies.

Service Rules:

College teachers are expected to adhere to both "The West Bengal Universities and Colleges (Administration & Regulation) Act, 2017" and the "West Bengal Teachers (Security of Service) Act, 1975" and its successive amendments in both their literal interpretation and the underlying principles they embody.

The maintenance of Service Books is conducted by the Service Book & Leave Sub-Committee, a body constituted by the Governing Body (GB) and presided over by the principal himself.

Academic Procedure:

All academic activities are guided by the Academic Sub-Committee.

The Academic Sub-Committee assumes a central role in providing guidance for all academic endeavours within the institution. Its responsibilities encompass the supervision of a diverse array of critical functions, which include formulating master routines, strategic academic planning, organizing departmental seminars, facilitating Wall Magazine, and conducting Continuous Internal Evaluations. Moreover, the Academic Sub-Committee takes it upon itself to address various other academic requirements, including the management of the Online Students' Feedback process. Additionally, the committee undertakes the monitoring of Interdepartmental and Inter College Faculty Exchange programs, oversees parent-teacher meetings, and actively nurtures mentor-mentee relationships among both students and teachers.

Admission Procedure:

Online admissions to UG courses are monitored by the Admission Sub-Committee. The Admission Sub-Committee diligently oversees online admissions for undergraduate (UG) courses, strictly adhering to the guidelines established by the UGC (University Grants Commission), the Department of Higher Education in West Bengal, and the University of Kalyani.

IQAC:

In its capacity as the institutional brain, the IQAC (Internal Quality Assurance Cell) of the college provides guidance for all development measures and spearheads initiatives aimed at motivating all the sub-committees of the college.

File Description	Document
Upload Additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: C. 2 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

While lacking a direct appraisal system, the college assesses the teachers' performance indirectly. The Internal Quality Assurance Cell (IQAC) and various subcommittees, such as the Academic Committee, meticulously monitor all classes conducted by the faculty. The results from both university and internal examinations are meticulously tabulated, extensively deliberated upon in Academic Committee meetings, and subsequently examined in departmental meetings. In light of these assessments, the requisite corrective measures are implemented.

For the promotion of permanent teaching faculty, the Continuous Assessment System (CAS) is obligatory. The IQAC meticulously scrutinizes the teachers' performance and subsequently endorses their promotion.

The Head Clerk, in the capacity of an overseer, vigilantly tracks the activities of each non-teaching staff

member and promptly conveys the findings to the Head of the Institution.

The college has taken different welfare measures for teaching and non-teaching members.

Advance salary: The institution offers the provision of disbursing an advance salary to newly appointed staff members until they are formally included in the payroll system.

Provident Fund (PF) Loans: The seamless accessibility of Provident Fund (PF) Loans for eligible employees serves as a substantial financial resource for all permanent staff members.

Bonus: An annual bonus is allocated to eligible number of non-teaching staff members in accordance with directives issued by the Government of West Bengal and the College's Governing Body.

Employees are offered to enrol in the West Bengal Health Scheme and the Swasthya Sathi program, both initiatives sponsored by the Government of West Bengal, ensuring comprehensive healthcare coverage and benefits.

(https://wbhealthscheme.gov.in/; https://swasthyasathi.gov.in/).

Sick Room and first aid: A dedicated provision for a sick room and basic first aid facilities are made available to cater to the requirements of teachers and other staff members in need.

Campus Cleanliness and Sanitization: Regular cleaning and sanitization initiatives are diligently executed to maintain a hygienic environment on the campus, ensuring the well-being of employees.

Wi-Fi Access: Complimentary Wi-Fi access is provided to teachers and staff, facilitating seamless connectivity for their professional activities.

Internet, Library Resources and E-Content Access: Teachers enjoy Wi-Fi access and a comprehensive academic library, providing valuable resources for their scholarly pursuits. Additionally, the college subscribes to N-list, serving as an extensive e-content repository, and all teachers are granted access to this repository to enhance their academic endeavours.

Leave and NOC Processing: The college meticulously processes various types of leave requests, including maternity leaves and Compensatory Casual Leaves (CCLs). Additionally, No Objection Certificates (NOCs) for participation in research conferences, orientation programs, and induction sessions are promptly issued upon request.

Support for Research Activities: To foster a culture of research, the college subscribes to significant research journals, providing faculty members with essential resources.

Professional Advancement: The college ensures the timely progression of staff members in their professional careers. This includes meticulous management of teachers' service books, facilitation of promotions, fixation of salaries, and pension-related matters, ensuring a smooth and convenient process for the staff.

Mental Well-being Programs: Periodic mental well-being programs are organized to address the psychological health of the staff.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Policy document on providing financial support to teachers	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 13.25

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
01	04	11	03	01

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
12	12	12	12	12

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Utilization of Resources: Plassey College has state-of-the-art resources like digital notice boards, projectors, water purifiers and purifying system, etc. Because of their proper maintenance, they function properly throughout the year. On discovery of any slightest defect or disfunction, the college get them repaired with far-away from the college with a vision of future campus of the college. The college has purchased land at Panchkhala, Plassey. The land has now been given on lease from which the college has annual income of RTs. 20000.00.

The college has also strategy to have optimum use of the waste parts of electrical apparatuses through reuse or selling them. The college also makes optimal use of human resources in the form of keeping all staffs engaged in developmental activities.

Utilization of Fund: The funds of the institution are oriented toward the maximum benefit of its stakeholders. It is ensured that the Finance Sub-Committee takes care of fund management. The Governing Body is the highest policy-making body through which adequate budgetary provisions are

made for academic and administrative activities. Principal acts as the Drawing and Disbursement Officer. Wherever an expenditure of more than Rs. 1,00,000/- is made, the procedure is done through e-tendering. with a goal of strengthening larger internal checks and control. TALLY has been introduced for maintaining financial accounting system.

Internal Audit: The college possesses an internal audit mechanism designed to oversee its financial transactions. Following a thorough examination of the institution's books of accounts, the internal auditors have opined constructive suggestions and the college has taken several steps to adequately address those issues. These auditors, in turn, authenticate the financial statements of the institute and issue a comprehensive auditor's report. The college has done its internal audit for the financial years of 2020-2021, 2021-2022 and 2022-2023.

External Audit: The College undergoes a meticulous audit of its funds, a process overseen by the Auditor appointed by the Government. Over the past five years, the esteemed External Auditors have played a crucial role in this scrutiny. Specifically, the reputable firm M. Mukherjee and Co. served as the Statutory Auditor for the fiscal years 2018-19 and 2019-20. However, the external audit for the subsequent years, namely 2020-21, 2021-22, and 2022-2023, is pending as the State Government is yet to recommend the name of the Statutory Auditor. Meanwhile, the college has completed its internal audit of those financial years. The internal and external audit reports have been uploaded in college website.

Fund Management: Funds collected from Students' Fee Collection, Grant-in Aid and donation etc. are used as per specific purposes. Academic and Physical Maintenance of the Infrastructure, additional funds allotted by the Finance Sub-Committee and Governing Body. Funds utilized through the Tender and Purchase Sub-Committee, and Infrastructure Sub-Committee. All these expenditures are monitored by the Finance Sub-Committee. Purchase Orders, Bills, Vouchers, GST bills, etc., and Payments are monitored by the Bursar of the college. Finance Sub-Committee is entrusted to prevent any undue or misuse of funds.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

- The pivotal role in institutionalizing quality assurance strategies and processes is played by the

Internal Quality Assurance Cell (IQAC) of the college. It meticulously observes, evaluates actions, and directs the respective sub-committees to ensure proper performance.

- The IQAC holds meeting on a regular basis to discuss about various academic matters for high quality maintenance. Special care is taken for smooth and rapid effectiveness of the resolutions adopted in the meeting for quality improvement with respect to teaching- learning process.

- At the behest of IQAC, meetings of Academic Council are often held to discuss about the level of learning outcomes. Minute discussion is held in the meeting to provide the best teaching on the part of the teacher without any negligence and creating best teaching- learning environment.

- IQAC keeps close on the outcomes of the meetings for ensuring quality education and measures them through the incremental improvements of the learners in various extra-curricular activities. IQAC along with other bodies and sub-committees work continuously for ensuring quality education being imparted to the learners.

- IQAC has made significant contributions also in the following ways:

- **Performance Evaluation and Planning:** Through regular meetings, the IQAC assesses the performance of the academic departments and formulates a comprehensive Plan of Action (PoA) for successful curriculum delivery and the progressive development of human resources.

- **Curriculum Management:** In collaborating with the Academic Sub-committees and all departments, the IQAC develops the academic calendar and oversees syllabus modularization efforts by different departments.

- **Continuous Internal Evaluation System:** The IQAC, in coordination with the Academic Subcommittee, focuses on maintaining a continuous internal evaluation system. Additionally, it operates a mentor-mentee system where students can discuss with their mentor the problems they face, academic matters and curriculum outside of regular class schedules. Special remedial classes are organized for slow learners.

- **Academic Spirit and Events**: In collaboration with various academic departments and the Seminar and Workshop Subcommittee, the IQAC organizes seminars, workshops, webinars, and other research and academic topics. It also fosters academic spirit through student seminars and Wall magazine publications.

- **Feedback Collection and Analysis:** The IQAC plays a vital role in collecting (both online and offline) and analyzing feedback from students, teachers, alumni, and employers. These feedback reports are thoroughly examined to initiate necessary actions, and the subsequent Action Taken Reports are monitored for essential intervention.

- **Teaching-Learning Process and Infrastructure Review:** Regular reviews of the teaching-learning process, infrastructural facilities, operational methodologies, and learning outcomes are conducted to align with course and program outcomes.

- **Learning Infrastructure Development**: Collaborating with the Infrastructure Maintenance and Development Subcommittee and Technology for Upgradation Subcommittee, the IQAC facilitates the development of enhanced ICT-based seminar halls, a Central Laboratory, and an upgraded computer laboratory to improve teaching and research facilities.

- **Academic and Administrative Audit:** The IQAC conducts Internal Academic Audits annually, presenting the findings to external auditors for a comprehensive review of all curricular, co-curricular, and extracurricular activities.

- **Career Counselling:** In partnership with the Career Counselling Cell, the IQAC contributes to enhancing students' mental stability and guiding them toward promising career opportunities.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

- Ensuring Gender equity is a measure of empowering women. It is aimed to compensate for women's historical and social disadvantages that prevent women and men from otherwise operating on a level playing field. Plassey College has adopted several gender equity measures.
- Plassey college is quite sensitive in dealing with third genders also. It has a separate toilet for Third-gender students. To remove any gender biasness, the college organizes sensitization programs inviting third gender dignitaries at our college.
- Every year the number of admitted female students remain greater than the number of the male students at Plassey College. Special care is taken to ensure that girl students of Plassey college enjoy all the benefits and privileges the college can provide them including the Government benefits in the form of scholarships.
- There is a continuous effort to keep the environment of the college women-friendly where each and every women is treated with dignity and nobody engages himself in the evil practice of Eve-teasing. Zero tolerance policy regarding sexual harassment and gender-based biases are strictly maintained. To promote gender equity and women education Girls' hostel of the college is named after Rokeya Sakhawat Hossain.
- For empowering women Karate course has been introduced. Women writings and history of women in the course curriculum have special place in the undergraduate course curriculum of various subjects. The semester- wise course curriculum deals with issues and studies on women empowerment, feminist approach, women education, history of women from ancient to post-colonial era and role in politics, economic field, socio- cultural aspects. In co-curricular and extension activities, women participation is encouraged.
- The Women Cell of the college organizes different seminars/webinars related to gender equity which includes illuminating talks from dignified speakers.
- The Grievance redressal Cell & Internal Complaints Committee takes prompt initiatives regarding student grievances and redressal for the same. students can submit their complaints in the respective complaint boxes in order to make the process safer. The Internal Complaints Committee (ICC) also organizes film shows related to gender oppression and legal issues.
- Plassey College has also received an appreciation award under the Kanyashree scheme of the Government of West Bengal being the best institution in the Nadia district and for securing the 1st position with respect to achievement of Kanyashree target 2018-2019.
- The Institution provides several measures for the safety and security of the female students. The college ensures usage of CCTv to provide a constant check on the incoming and outgoing students for the safety of the students.
- The College provides security guards at the entrance of the institution, which includes female

security guards as well for the safety of the female students, so that no outsiders are allowed to enter the college premise.

- The college has a properly maintained girls' common room.
- The College has a Career and Personal Counselling Cell which provides psychological assistance to the students in the form of meetings. Webinars are organized during the COVID period to boost morale and mental support of the students.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**

3.Clean and green campus initiatives
4.Beyond the campus environmental promotion activities

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)
Certificates of the awards received from recognized agency (if any).	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

- Plassey College firmly believes in the importance of promoting and upholding cultural inclusiveness and harmony among students and staff regardless of faith, language, creed, caste, gender, cultural, linguistic and social backgrounds. In order to promote this motto, the college has undertaken several measures at various times throughout the years.
- Programs like *Vasanta Utsav, Matri Bhasha Divas* on 21st February have been celebrated by students of all faiths and cultural backgrounds. These events and programs have been celebrated and observed in the form of physical events, international and national seminars as well as programs on the online platform through webinars during lockdown.
- The onset of online events and webinars was observed during the pandemic years and has been integrated properly by the college. Plassey College does not believe in any sort of discrimination based on one's cultural, linguistic, or religious orientation. The college strictly adheres to the values espoused by the Indian Constitution. The college has been able to create a culture of fellow-feelings and brotherhood among all stakeholders during religious festivals of different communities.
- Other events organized by the College on a regular basis include *Basanta Utsav,* which consisted of dance, recitation of Bengali poems and Bengali music festival and concluding *Abir Khela* (festival of colour.) The NSS Unit of the college regularly organizes various community outreach

programs to foster an active citizenry. It undertakes awareness camps and programs like Safe Drive Save Life, Blood donation camps etc to create an awareness of social responsibility.

- The NSS unit also conducts awareness camps and performs activities in neighbourhood areas and in the adopted village at *Champai* to inculcate the value of responsible citizens. The NSS unit performed special Corona awareness camps during the COVID period both inside the college and in the adjoining areas. Commemorative days like College Foundation Day, Teachers' Day, National Integration Day, National Youth Day, Rabindra Jayanti, Nazrul Jayanti, and observation days like World Earth Day, World Environment Day, International Yoga Day, International day of biodiversity are celebrated each year to create social values and responsibilities among the students.
- Plassey College is sensitive to the socio-economic background of the learners. Classroom teaching learning process is encouraged in such ways as to make the students reduce their dependency on private tutors to reduce financial burden on their parents. For that, special talks, remedial classes are frequently organized.
- The History and Political Science departments of the college published their respective departmental wall magazines on the theme '*Azadi Ka Amrit Mahotsav*' to celebrate the 75 years of India's independence on 15th August 2022. The College also took part in the Youth Parliament Competition organized sponsored by the Government of West Bengal in 2022. These events make students understand the importance of constitutional obligation and their fundamental rights and duties enshrined in India's constitution.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice 1: Environment Conscious Campus

1. **Title of the Practice: Environmentally Conscious Campus**

Objective of the Practice:

- The primary objective of the practice is to remain environmentally conscious in our everyday life.
- The college is situated in a green landscape, hence, within our limited capacity we want to impart

environmental values in the minds of our students.

The Context

We try to transform our college into an eco-friendly campus. The issue of climate change is a matter of concern. It is high time to pay due care to environmental concerns for their scientific mitigation unless it is too late.

The Practice:

We prescribe positive practice in our list. We aim to educate our students and make every stakeholder of the college conscious of the environment.

1. The college campus is a **plastic free zone**.
2. Every year we plant saplings of many trees to make the college greener.
3. We have a **Rainwater Harvesting System**.
4. We have a **Flower Garden** for beautification of the campus. It has some medicinal plants which have a salutary impact on the environment.
5. We have a **Bio-Degradable Compost Pit**.
6. We have converted to **100% LED** tubes and bulbs for lighting purposes.
7. We are using **solar energy** from **Solar Panels** installed on the rooftop of the academic building.
8. Most of our students and faculties use bicycles or public transport.
9. We have a storeroom for e-waste materials.
10. We have installed several dustbins at different points of the campus to collect solid waste and liquid waste.
11. The bio-degradable items and non-biodegradable items are collected separately.

Evidence of Success:

1. We stopped using plastic in our college. We use paper cups for taking tea.
2. Rainwater is used in toilets and for cleaning purposes.
3. We keep our campus clean by collecting garbage systematically. Flower gardens cause a soothing effect on our eyes and create a proper mood of learning.
4. We have replaced our all lights with **LED tubes and bulbs**.
5. We have installed **Sensor System** in Principal's chamber, teachers' room and in one of the offices in the ground floor of annexe building to save energy and to increase more in the future

Problems Encountered and Resource Required:

1. The college is located in a lowland area which often creates a flood-like situation during rainy seasons. It acts as a hindrance in realizing the full potential of a green campus.
2. College is taken during election. Consequently, the greenery in the campus gets affected.

Notes Optional:

We work with NGOs working in the field of environment, like "Paribesh Bandhab of Krishnanagar for keeping us updated.

Best Practice2: Women Empowerment

Objectives of the Practice:

Empowerment includes elevating the status of women through education, awareness camps, and training programs. It depends on the policies adopted by the institution to ensure its actualization. Women empowerment is about equipping women to assert their agency. The objective is to educate the girls through various activities by imparting knowledge and instilling leadership in them.

The Context:

The college has served as a platform in providing education mostly to first-generation learners. It is situated in a rural area with students from poor economic backgrounds. Since the number of girl students is more, women empowerment is of utmost importance.

The Practice:

The college has taken several initiatives to educate the girl students by bringing them to the mainstream. lectures and discussion indeed can't solve their problems. So, the college has implemented various initiatives in empowering women.

1. The inclusion of women centric topics in the curriculum and their delivery is important from a theoretical perspective which will ensure steps to be taken on the ground to resolve the problem.
2. The college has a common room for the girls. In the **Girls' Common Room** there are provisions of carom board for their leisure.
3. The college has installed two **sanitary napkin vending machines** in the girls' common room.
4. In the girls' common room a breastfeeding corner is established.
5. The college has a **Grievance Redressal Committee** to investigate sexual harassment cases. The **Women Cell** of the college counsels the girls about the importance to continue study.
6. The college level **Kanyashree Club** is a forum to discuss various socio-economic problems encountered by the girls. Kanyashree Club is an exclusive female club.
7. The issue of third gender enriches gender discourse. The Bengali Department, IQAC and Women Cell of the college organized a **Gender Sensitization Campaign** through a seminar on *'The Position of Third Gender in Literature and Society'* in which the keynote speaker was **Dr Manabi Bandopadhyay, India's first transgender college principal.**
8. The college celebrates International Women's' Day on 8th March each year by organizing seminar on gender issues.

Evidence of success:

1. The number of girl students' enrollment has increased.
2. The girl students have performed considerably well in university examination.
3. They are performing well in the various cultural and sports activities.
4. Kanyashree Club is a sub-committee consisting of several girl representatives.
5. The number of girl volunteers in the NSS Unit has increased. Girls take part in various community outreach programs.

Problem Encountered and the Resources Required:

1. Lack of experience on ground to come out of the problem.
2. Despite arranging several programs on 'Women Empowerment' the problem continues to persist.
3. During Covid Pandemic, it was observed that several girl students got married off at an early age even before they could graduate. Consequently, many of the girl students dropped out because of early marriage.

Notes (Optional)

To implement this best practice the following resources are required by the college:

1. NCC Unit with substantial presence of girl students.
2. More involvement of girl students in **Karate, Yoga** courses run by the college at free of cost. This will shape their personality and will instill a sense of confidence in them.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

"Where the mind is without fear and the head is held high
Where knowledge is free
Where the world has not been broken up into fragments
By narrow domestic walls".

-*Rabindranath Tagore.*

These immortal lines by Tagore have been etched in our collective conscience when it relates to dealing with issues of education and human dignity as potential enablers of social and intellectual emancipation. Prime motive in imparting education at Plassey College has always been man-making, to help learners manifest his human and divine qualities through which he can live with holding his head high in a world with universal brotherhood and fellow-feeling. Transcending the boundary of college campus, Plassey

College aims to disseminate education and human values in adjoining areas and also at the adopted village *Champai.*

Plassey College was established in the year 2010. The demand for a degree college in the area with the prime objective of spreading light of knowledge to pupils who remained excluded from the rubric of education for generations led to the formation of the college. The college has a threefold responsibility which reflect its distinctiveness: **firstly, to create opportunities for first generation learners by opening the door of the college for them, secondly, to ensure that students from minority and other oppressed communities must not get excluded from education and thirdly, to look after the female students by ensuring their completion of study in college**. Besides being one of our best practices, women empowerment is also a distinctive character of the institution. The notion of social justice enshrined in Indian Constitution assumes a significant character in such a scenario. It is only through education and knowledge that we can create a sense of equity. Since its inception, the college has been painstakingly making endeavors in realizing these visions and remains committed to these principles.

Riding on the pillar of success in achieving the desired goal of becoming the platform for first generation learners within a decade of its coming into being, the college is morally bound to augment its social responsibility by extending its outreach activities in the neighbourhood. In doing this, the college through its NSS Unit has adopted a nearby village called *Champai* on 17th December 2021. *Champai* is a pre-dominantly an Adivasi village.

Motive behind adoption of Champai: Champai village is located in Kaliganj block. It is 6 kilometres away from Plassey College. The motive behind adoption of this village is deplorable backwardness of the village. Most of the tribal villagers are daily wage earners. They work in brick lanes, leaving their wards to play under the open sky with the old family members. The villagers even do not have properly built houses, they live in poorly built thatched houses. There are no drainage systems; even the villagers do not have functional toilets in their homes.

Most of the boys and girls above ten years of age have given up their studies and joined their parents in work and the children have little hope to be acquainted with education. Under these circumstances, Plassey College decides to take active measures in order to develop the village in matters of health and education. It is decided that Plassey College will take special responsibility with respect to education of the wards of the villagers and their health. Children and students of the village will be provided all kinds of assistance in their education and health. Books and game equipments were all provided free of cost. Any student from the village who will be admitted in Plassey College will be waived from all kinds of fees for pursuing studies in Plassey College.

Other programs organized at the village:

25th February, 2022 Educational Awareness Camp:

On this day text books, reference books, and football jerseys and 3 footballs were distributed to the needy students of the village. Principal of the college assured the villagers in all kinds of assistance in the field of education.

4th August 2022- Special Literacy Program:

NSS Program Officer Chandan Barman and Rakesh Chakroborty conducted a Special Literacy Drive att the adopted village Books, exercise books, pens were distributed to the children and they were taken specal classes. After end of the classes they were provided with foods.

18th August, 2022 Azadi Ka Amrit Mahotsav:

Special feature of the program was in the Children's pleasure in showcasing small flags to feel the joys of freedom. They were provided books, slates, pencils for study and were practised the alphabets.

Special Drive at for School Drop-out Students:

On finding out a drop out boy NSS took active measure to return the boy to school. His school leaving certificate were collected from the school and steps were taken to get him admitted for further education.

Special Camp (20th March– 26th March):

Apart from the Program Officer and some other teachers, 50 NSS Volunteers participated in the Special Camp. In the Special camp almost all the villagers were benefitted. The NSS Volunteers aided by the Experts made the villagers aware in different fields like cleanliness, Literacy, Fitness Program. The response of the villagers is remarkable. The NSS unit of the college has conducted a 7 days Camp in the village in March 2022 in an attempt to augment its presence in the village through a gamut of activities. Notwithstanding its limitations, the college is also contemplating to broaden its level of engagement by taking responsibility of few Adivasi children's education till they attain college/university degrees.

Details of the Special Camp (20th March– 26th March:

1. 20th March - Monday: Clean Champai, Divine Champai Campaign
2. 21st March - Tuesday: Mass Literacy Drive
3. 22nd March - Wednesday: Medical Camp
4. 23rd March - Thursday: Program on Adivasi Culture & Art
5. 24th March - Friday: Program on AIDS and Viral Diseases Awareness
6. 25th March - Saturday: Fitness Programme including YOGA
7. 27th March - Monday: Cultural Programme

Plassey College desires to continue the welfare measures undertaken in the field of health and education at the *Chapai* village for their benefits.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

5. CONCLUSION

Additional Information :

- We are going to start several skill-oriented Add-on courses in the coming days. This will benefit the students concerning employment opportunities.
- We have signed MoUs with 7 degree colleges as part of our collaborative activities. We are going to increase collaborative activities with them. Besides, we intend to augment our collaborative activities by signing more MoUs with colleges and other professional and technical institutions.
- We have participated in NIRF 2024 and have already submitted requisite data. We look forward to getting our college accredited by various national level bodies and institutions.
- We encourage teachers to focus on research activities. Once we get accredited, we hope to bring minor research projects funded by UGC, ICSSR and other funding agencies/ bodies.
- The IQAC has devised a feedback mechanism (both offline and online) where feedback is sought from various stakeholders to streamline the overall quality enhancement process of the college.
- We have made the entire transaction system online. We no longer receive cash for any transaction to bring about more transparency.
- We have got the approval to open NCC in our college. The inspection has already been done. The NCC will start to function very soon.
- The NSS Unit of the college has adopted a nearby village called Chapai which is a pre-dominantly tribal village to carry out a plethora of social and community outreach initiatives.
- We feel privileged to have more girl students in our college despite being a rural campus with students hailing from economically and socially marginalized backgrounds. This gives us an opportunity amidst several challenges to work out strategies to ensure women empowerment.

Concluding Remarks :

The college is going for the first cycle of NAAC Accreditation and Assessment since its journey as an undergraduate college in 2010. Throughout this period, the college undertakes painstaking efforts by overcoming several hurdles to create a healthy culture which is essential to face the NAAC. The creation of a NAAC conducive work culture for a new college like ours where several challenges/obstacles are overbearing is of paramount importance. The Internal Quality Assurance Cell (IQAC) has been instrumental in this entire process which has relentlessly pursued its objectives as a fulcrum of perseverance, dedication, tenacity and will power to execute the assignment of NAAC.

The Governing Body (GB) being the highest decision-making body of the college has elicited great amount of inspiration and motivation among all the stakeholders during the entire preparation process and has made all requisite material resources available at the disposal of IQAC to continue with its pursuance of NAAC Accreditation.

The Institutional Sub-Committees, Teachers Council, Student Union, Non-Teaching Staff have played a vital role in channelizing things in the right direction. All these bodies have wholeheartedly supported the IQAC in various critical junctures to make the process smoother and hassle free.

Moreover, the principal has provided all the requisite help and support to the IQAC to streamline everything related to NAAC in an uninhibited manner.

In view of this, the college thought it is now ready to face the NAAC in the year 2024. As a leap forward it has submitted Institutional Information For Quality Assurance (IIQA) on 6th January and got the approval on 18th January to begin the process of submitting the Self Study Report (SSR).

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.1	**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)** Answer before DVV Verification : Answer After DVV Verification :3 Remark : DVV has made changes as per the report shared by HEI.
1.2.2	*Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years* 1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19
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749	314	00	00	00 | Answer After DVV Verification : | 2022-23	2021-22	2020-21	2019-20	2018-19
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686	314	00	00	00	 Remark : DVV has made changes as per the report shared by the HEI
1.3.2	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)** 1.3.2.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 274 Answer after DVV Verification: 259 Remark : DVV has made changes as per the report shared by HEI.
3.2.2	*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years* 3.2.2.1. **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years** Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
08	04	17	04	02

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
01	02	08	16	07

Remark : DVV has made changes as per the report shared by HEI.

3.3.1 | **Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

    3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
09	03	05	03	05

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
04	03	04	02	02

Remark : DVV has made changes as per the report shared by HEI.

3.3.2 | **Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

    3.3.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
04	08	09	06	06

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
02	10	09	05	02

Remark : DVV has made changes as per the report shared by HEI.

3.4.3 | *Number of extension and outreach programs conducted by the institution through organized*

forums including NSS/NCC with involvement of community during the last five years.

3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
22	07	02	03	01

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
11	05	02	03	00

Remark : DVV has made changes as per the report shared by HEI.

3.5.1	*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.* Answer before DVV Verification : Answer After DVV Verification :9 Remark : DVV has made changes as per the report shared by the HEI

4.4.1	*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)* 4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
46.71	27.51	20.08	23.48	26.50

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
16.84	2.42	0.06	0.25	0

Remark : DVV has made changes as per the report shared by the HEI

5.3.1	**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

5.3.1.1. *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
09	00	03	02	07

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
03	00	03	00	04

Remark : DVV has made changes as per the report shared by HEI.

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
14	12	11	13	13

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
7	6	5	6	5

Remark : DVV has made changes as per the report shared by HEI.

6.2.2

Institution implements e-governance in its operations

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : DVV has made changes as per the report shared by HEI.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of teaching staff / full time teachers during the last five years (Without repeat count):**

	Answer before DVV Verification : 28 Answer after DVV Verification : 26
1.2	**Number of teaching staff / full time teachers year wise during the last five years** Answer before DVV Verification: <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>28</td><td>28</td><td>28</td><td>7</td><td>6</td></tr></table> Answer After DVV Verification: <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>26</td><td>26</td><td>26</td><td>7</td><td>6</td></tr></table>